Gay Community Endowment Fund
Impact Grant Application Questions

Applying for a Gay Community Endowment Fund grant is easy with our online application system. Applications open 30 days prior to the deadline and include the following questions:

Project Information

- Project Name
  Please begin the project name with "to support..." or "for..." (e.g. "to support ongoing efforts to end LGBTQ+ homelessness in the Greater Akron area"). Also, please do not include your organization name in the project name and only capitalize proper nouns.
  Character Limit: 100

- Project Description
  Describe your program/project in one paragraph.
  Character Limit: 700

- Amount Requested
  Minimum request of $10,000
  Character Limit: 20

- Are you using a Fiscal Sponsor?
  Yes/No

- Fiscal Sponsor Name
  If you are using a fiscal sponsor, you will also need to upload a fiscal sponsor letter of support.
  Character Limit: 100

Organization Information
If you are using a fiscal sponsor, the organization information needs to be for the sponsoring organization. For more information on using a fiscal sponsor, please visit our website.

- Organization's mission
  Character Limit: 500

- Organization's budgeted expenses for the project year
  This number should match the budgeted numbers provided in the organization budget you attach below. Character Limit: 20
  Please attach a one-page operating budget from which this project will be applied. The total budgeted amount should equal the number you supplied in the field above.
  File Size Limit: 3 MB

- Fiscal year end for budgeted numbers above

- Endowment size, if applicable

- Organization's major funding sources
  For this section, please include your main categories of funding by percentage.
  Example: Foundations – 25%; Government – 25%; Earned Income – 25%; Endowment – 15%;
  Individual Contributions/Fundraisers – 10%
  Percentages should equal 100%.
  Character Limit: 500

Proposal Summary

- Type of Request
  - Capital
  - Capacity-Building
  - Operating
  - Program/Project
  - Other (if other, please specify)

- Total Budget for Project
  Character Limit: 20

- Program/project budget
  Please include all revenue sources and expense line items and differentiate between cash and in-kind support. (If this is a request for operating support, please attach the prior year organizational budget instead of a program/project budget.)
  File Size Limit: 3 MB

- Total number of people to be served under this program/project
  Please include unduplicated numbers, if possible.
  Character Limit: 10

- Anticipated program/project start date
  Grant distributions are generally made 6-8 weeks after the proposal due date.
  Character Limit: 10

- Anticipated program/project end date
  Funds must be expended within two years of grant award.
  Character Limit: 10

- Brief demographic description of population served by this program/project
  Examples: LGBTQ+ youth in Summit County schools, LGBTQ+ individuals diagnosed with a mental health disorder in Akron, etc.
  Character Limit: 100

- We believe communication and collaboration are key to success
  Please identify your key partners and briefly describe how you work with them. (If you are doing similar work to another organization in your area of focus, be sure to identify them and indicate how/if you partner and why/why not.)
  Character Limit: 800

Community Need

- What is the challenge or need that will be addressed and how will the community benefit?
  If available, this is where you should share research, statistics or evidence of the need. Essentially, WHY do you do what you do?
  Character Limit: 500

- How is your organization positioned to address this need or benefit?
  For this one, take a moment to really consider what is necessary to adequately address the need and what your organization has to offer. If you are not positioned to fully address the need, determine if there are partnerships you can enter into to get greater outcomes for your demographic.
  Character Limit: 500

Goals, Outcomes and Evaluation

- What outcomes will you have achieved in one year if this grant is a success?
  Please provide specific, measurable outcomes in a numbered list.
  Character Limit: 1,000

- What are the objectives you will pursue with these grant funds?
  Your objectives should be quantifiable and correspond to your list of outcomes above.
  Character Limit: 1,000

Funding Plans

- List of other funders to whom this proposal has been and will be submitted
  For each funder, please specify status of request, amount and date received.
  Character Limit: 800

- If this will be an ongoing program/project, describe plans for continued funding
  Do you plan to come back to GCEF next year for the same amount? If not, how will you support the project?
  Character Limit: 500

Required Attachments

- List of key staff and board members
  Please attach a list of key staff, board members with affiliations, and officers summarized on one page.
  File Size Limit: 3 MB

- Financial audit
  Please attach the opening letter from your last financial audit, if applicable. This is generally the first page of the audit. If you do not have an audit, please leave this attachment empty.
  File Size Limit: 3 MB

- Anti-discrimination policy
  Please attach your organization's official anti-discrimination policy.
  File Size Limit: 3 MB

- **Fiscal Sponsor Letter of Support**
  If applicable, please upload your fiscal sponsor's letter of support. The letter should describe how the fiscal sponsor plans to be involved, including management of the funds and level of project oversight. File Size Limit: 2 MB

Note: We make an effort to limit the amount of material our committee members have to review. If you have additional material you would like to submit, please send it to a community investment staff member for review.

Questions?
This is not an application. If you wish to apply, or for more information, contact John Garofalo, vice president of community investment, at 330-436-5624 or jgarofalo@akroncf.org.

Applications open 30 days prior to the deadline.