

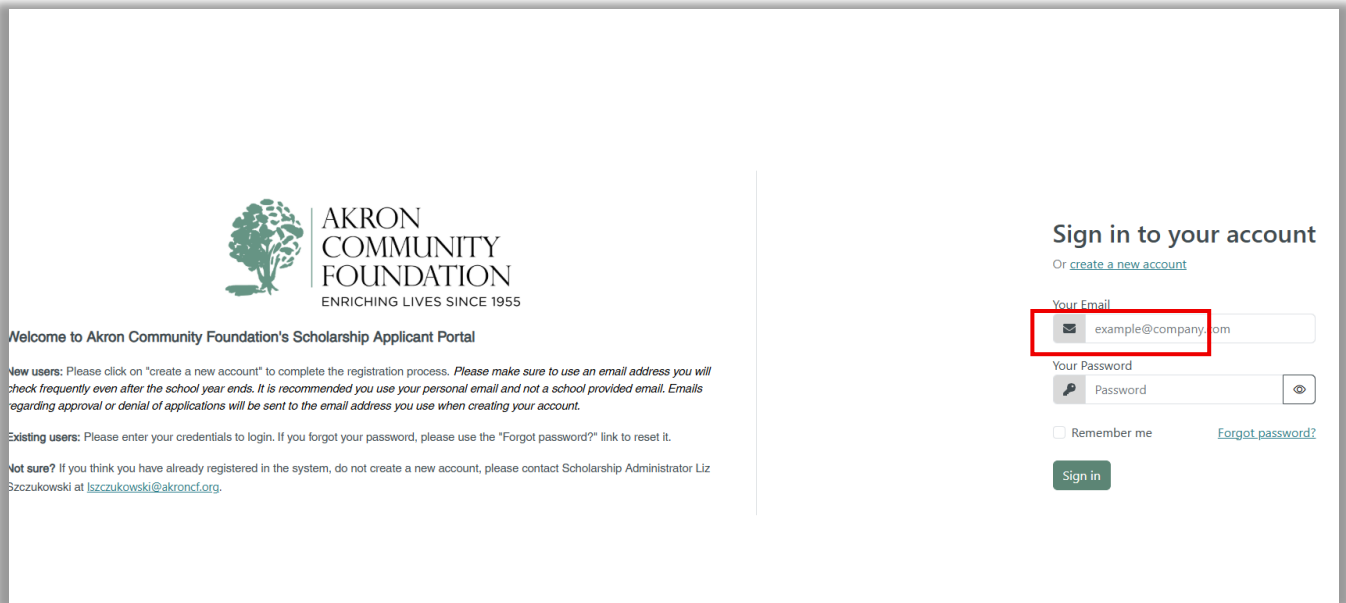
HOW TO CREATE AN ACCOUNT IN GOAPPLY

1) Visit the Registration Page

- Go to: <https://goapply2.akoyago.com/akroncfscholarship>

2) Click “Create a New Account”

- If you’re new to the system, select this option to begin the registration process



Welcome to Akron Community Foundation's Scholarship Applicant Portal

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Sign in to your account
Or [create a new account](#)

Your Email

Your Password

☐ Remember me [Forgot password?](#)

New users: Please click on "create a new account" to complete the registration process. *Please make sure to use an email address you will check frequently even after the school year ends. It is recommended you use your personal email and not a school provided email. Emails regarding approval or denial of applications will be sent to the email address you use when creating your account.*

Existing users: Please enter your credentials to login. If you forgot your password, please use the "Forgot password?" link to reset it.

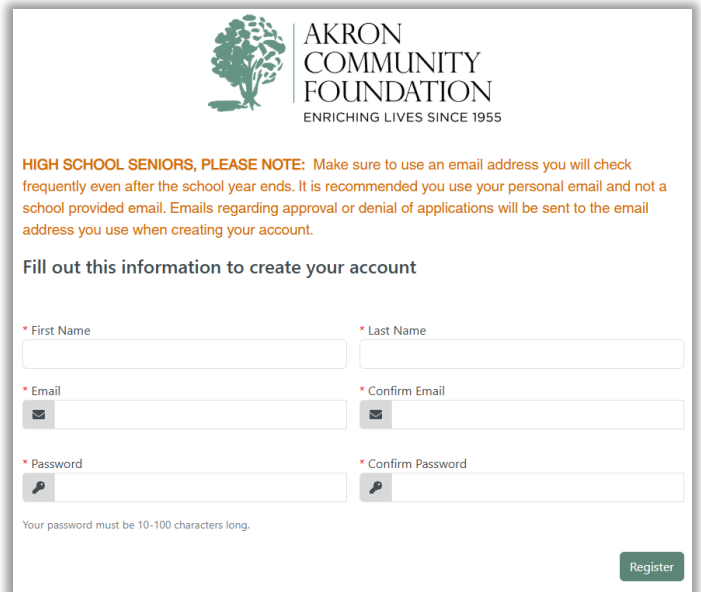
Not sure? If you think you have already registered in the system, do not create a new account, please contact Scholarship Administrator Liz Szczukowski at lszczukowski@akroncf.org.

3) Complete the Registration Form

- HIGH SCHOOL SENIORS PLEASE NOTE:** Make sure to use an email address you will check often even after the high school year ends. It is recommended you use your personal email and not a school provided email. Emails regarding the approval or denial of applications will be sent to the email address used when creating your account.
- Set a password (minimum 10 characters)
- Click 'Register'

4) Log In and Get Started

- Now you can log in anytime to view opportunities, start applications, and track your submissions.



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Fill out this information to create your account

* First Name

* Last Name

* Email

* Confirm Email

* Password

* Confirm Password

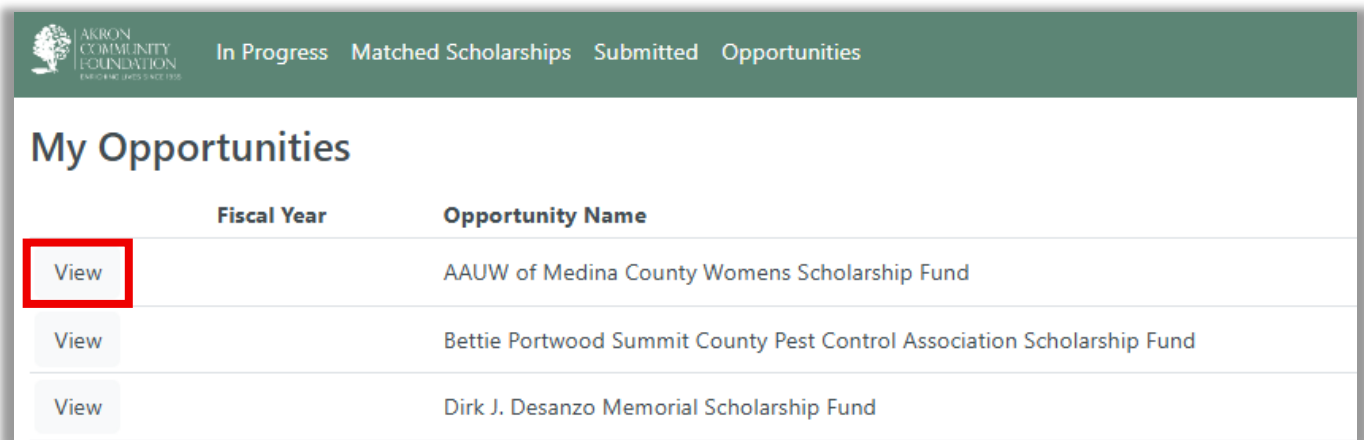
Your password must be 10-100 characters long.

ACCESSING APPLICATIONS

Now that your account is set up, it's time to begin the application process. This section will show you how to start an application, save your progress, submit the applications, manage 'matched' opportunities and print copies for record keeping.

After you log in, you will be taken to the **My Opportunities** dashboard where you will find the list of available scholarships. By selecting 'View' beside each Opportunity, you can see the eligibility and submission requirements, prior to applying.

PRO TIP: Fill out the **Common Scholarship Application** to be matched with several scholarship opportunities you may be eligible for, based on your Common Application information. If eligible, you will be provided with an additional list of scholarship opportunities to apply from with some that may require supplemental questions to be answered.



Fiscal Year	Opportunity Name
View	AAUW of Medina County Womens Scholarship Fund
View	Bettie Portwood Summit County Pest Control Association Scholarship Fund
View	Dirk J. Desanzo Memorial Scholarship Fund

If you're starting a new application, select **View** to the left. You will be directed to the **Application Summary** page where you will find additional scholarship fund specific information. To preview the questions prior to starting an application, you can select **Print Blank** to view a PDF version of the application. However, if you meet the eligibility requirements and have your submission documents ready, select **Apply** to start your application.



AAUW of Medina County Womens Scholarship Fund

Application

[Print Blank](#) [Apply](#)

Summary

Deadline: April 9

Award Amount: Varies

Number of Awards: Varies

Duration
May reapply annually by submission of a new application; however, any applicant cannot be awarded more than twice for this scholarship.

Description

Description
This scholarship fund was originally established by the American Association of University Women of Medina County to promote the academic development non-traditional female students attending an accredited college/university. The "non-traditional" student is seen as a woman whose undergraduate education has been interrupted or delayed. Applicants must be a resident of Medina County

Note: Only questions with an asterisk (*) are required, however we recommend that you answer all questions if possible.

COMMON APPLICATION AND AUTO-MATCHING

After completing a **Common Application**, students will be **auto-matched** with scholarships they are eligible to apply for and presented with a list of additional scholarship opportunities they may choose to apply for. Some of these may require **supplemental forms and questions** to be filled out before submission, but not all require additional information.

Indicate which scholarships you would like to opt in to apply for with the checkbox, provide any additional scholarship info needed through the **Complete Application** selection, and click **Submit All** to officially submit your full application. Upon submission, you will receive a '**Scholarship Application Submission Verification**' email to confirm your application has successfully been received.

Below is a list of all scholarships you have matched with based on your answers. Please indicate which scholarships you would like to opt in to apply for, provide any additional scholarship info needed, and click Submit All to officially submit your full application. Please note not all scholarships will require additional information.

Apply for this Scholarship	Name	Status
☐	Richard L. Averitte Memorial Scholarship Fund	Not Selected
☐	Richard Chenoweth Qualified Designated Scholarship Fund	Not Selected
☐	John T. and Julia A. Spellman Scholarship Fund	Not Selected
Submit All		

SAVING, CONTINUING AND SUBMITTING

At the bottom of the application you will see **Save Draft** and **Submit** buttons. Clicking **Save Draft** will save your answers and uploaded documents so that you can come back and continue your application at a later date. When you log back into the system and are taken to your dashboard, you will be able to click on the saved application on the **In-Progress** tab and pick up where you left off.

When you're ready to submit your application for review, click **Submit**. This will close out your application, and you will not be able to edit your answers, so make sure your answers are final before clicking!

PRINTING BLANK SUBMITTED APPLICATIONS

If you would like a physical copy of your submitted application or would like to print out or download just the questions, you can do that right from the system. To preview the questions prior to starting an application, find the **Opportunities tab**, select the application you wish to preview, and you will be directed to the fund specific **Application Summary** page. From there, select **Print Blank** to view and download a PDF. To download a completed application, find the **Submitted tab**, locate the application to download and select **Download**. Clicking this will create a PDF of the complete application with your responses to date and will be available in your download files.

CONTACT

For any questions, please contact Liz Szczukowski, scholarship administrator, at lszczukowski@akroncf.org or 330-436-5615.